

**Grewelthorpe Parish Council**

**Appendix 1**

**RFOs Report May 24th Meeting 2023**

**Bank Reconciliation**

Prepared by: Keith Pettitt, Responsible Finance Officer

#		Date: 24.05.23			
Ending balance per account register		8,761.34			
Ending balance per bank statement		9,286.96			
Add unrepresented deposits - copy uncleared deposits from register					
Date	Ref	Transaction Details	Fund	Category	Money In
Total unrepresented deposits					0.00
Less unrepresented payments - copy uncleared payments from register					
Date	Ref	Transaction Details	Fund	Category	Money Out
25.5.23	DD	K Pettitt (May Salary)	Unrestricted	Salary and related costs	£ 199.27
25.5.23	DD	HMRC (Both)	Unrestricted	Salary and related costs	£ 83.00
25.5.23	DD	R Bareham (May Sala	Unrestricted	Salary and related costs	£ 184.35
25.5.23	DD	K Pettitt (Expenses Ap	Unrestricted	Office expenses	£ 59.00
Total unrepresented payments					525.62
Adjusted balance					8,761.34
Difference					0.00

## Performance Against Budget 2023/2024

	Month number	2		
	YTD actuals	YTD budget	Variance	Full year budget
<b>Receipts</b>				
Precept	2,914.00	971.33	1,942.67	5,828.00
Bank Interest	-		-	
NYCC	-		-	
Wayleaves	-		-	60.00
VAT Refund	-		-	260.00
Commuted Sums/CIL	-		-	
Pinfold Rental	-		-	50.00
Quarry Field Rental	-		-	125.00
Other	-		-	125.00
<b>Total receipts</b>	<b>2,914.00</b>	<b>971.33</b>	1,942.67	<b>6,448.00</b>
<b>Payments</b>				
Salary and related costs	933.24	473.33	(459.91)	2,840.00
Office expenses	95.00	46.67	(48.33)	280.00
Audit Fees	-		-	
Training	50.00		(50.00)	150.00
Membership/Subscriptions	219.00	36.67	(182.33)	220.00
Insurance	-	66.67	66.67	400.00
IT	-		-	40.00
Room Hire	74.50		(74.50)	153.00
Grasscutting	-		-	800.00
Tree Works	-		-	600.00
Playground	-		-	75.00
Village Hall	-		-	
Playing Fields Rental	-		-	130.00
Incidental Maintenance	-		-	1,000.00
S137	-		-	
Defibrillator	-		-	70.00
Reserves	-		-	
Misc.	660.00		(660.00)	1,000.00
<b>Total payments</b>	<b>2,031.74</b>	<b>623.33</b>	(1,408.41)	<b>7,758.00</b>
<b>Net receipts / (payments)</b>	<b>882.26</b>	<b>348.00</b>	534.26	<b>(1,310.00)</b>
Transfer	-			
Balance brought forward	7,879.08	7,879.08	-	7,879.08
<b>Balance carried forward</b>	<b>8,761.34</b>	<b>8,227.08</b>	<b>534.26</b>	<b>6,569.08</b>
Made up of:				
Current Account	8,761.34			
	<b>8,761.34</b>			
Checks - this should equal zero	0.00			

## Cash Book 2023/2024

Date	Ref	Transaction details	Fund	Category	Money In	Money Out	Balance if cleared
1.4.23		Balance B/F	Unrestricted	Balance brought forward	£ 7,879.08		7,879.08
28.4.23	DD	NYC	Unrestricted	Precept	£ 2,914.00	£ -	10,793.08 April
28.4.23	DD	K Pettitt (April Salary)	Unrestricted	Salary and related costs		£ 199.47	10,593.61 April
28.4.23	DD	R Bareham (April Salary)	Unrestricted	Salary and related costs		£ 184.55	10,409.06 April
28.4.23	DD	HMRC (Both)	Unrestricted	Salary and related costs		£ 82.60	10,326.46 April
28.4.23	DD	YLCA	Unrestricted	Membership/Subscriptions		£ 219.00	10,107.46 April
28.4.23	DD	YLCA	Unrestricted	Training		£ 50.00	10,057.46 April
28.4.23	DD	Grewelthorpe Village Hall	Unrestricted	Room Hire		£ 62.50	9,994.96 April
28.4.23	DD	Yorkshire Accounts	Unrestricted	Office expenses		£ 36.00	9,958.96 April
10.5.23	DD	Ellie Bean	Unrestricted	Misc.		£ 660.00	9,298.96 May
25.5.23	DD	K Pettitt (May Salary)	Unrestricted	Salary and related costs		£ 199.27	9,099.69
25.5.23	DD	HMRC (Both)	Unrestricted	Salary and related costs		£ 83.00	9,016.69
25.5.23	DD	R Bareham (May Salary)	Unrestricted	Salary and related costs		£ 184.35	8,832.34
25.5.23	DD	K Pettitt (Expenses April, May)	Unrestricted	Office expenses		£ 59.00	8,773.34
11.5.23	DD	Grewelthorpe Village Hall	Unrestricted	Room Hire	£ -	£ 12.00	8,761.34 May

**Keith Pettitt**

**Clerk and RFO**

**24/5/23**