

Grewelthorpe Parish Council

Draft Minutes of the Ordinary Meeting of
Grewelthorpe Parish Council

held on **Wednesday 9th November 2022** at **7:30 pm** in the cafe, Grewelthorpe Village Hall

Attendees: Cllr Dawson (Chair), Cllr Hodges (Vice-Chair), Cllr Laing, Cllr Harrison, Cllr Stelling, County Cllr Atkinson, The Clerk and two members of the public.

2223/056 To receive apologies and approve reasons for absence.

Apologies were received and approved from District Cllr Simms.

2223/057 Declarations of interest

- a) To receive any declarations of interest not already declared under council's code of conduct or members Register of Disclosable Pecuniary Interests
- b) To receive, consider and decide upon any applications of dispensation

Cllr Harrison declared an interest in item 2223/064c (subsequently covered under 061). There were no other declarations of interest. There were no applications for dispensation.

2223/058 To confirm the minutes of the Parish Council Meeting held on Tuesday 6th September 2022 as a true and correct record.

Resolved: These were confirmed unanimously as a true and accurate record and signed by the Chair.

2223/059 To confirm the minutes of the Planning Meeting held on Wednesday 19th October 2022 as a true and correct record.

Resolved: These were confirmed unanimously as a true and accurate record and signed by the Cllr Laing as Chair of that meeting.

2223/060 To receive reports from Ward Councillors

County Cllr Atkinson reported as follows. Opinions on what the new devolved Council needed to focus on were being sought by December 16th. A pilot scheme was to be introduced to allow certain services to be taken over by councils. Numerous committees had been set up by NYCC to make ready for the start of the unilateral county council on 1st April 2023. These included Planning and Council Tax, in order to gain a "levelling up " of council tax across the region. Committees should be in finalised by Christmas 2022. The "levelling up" process would take two years to resolve. Discussions were ongoing regarding Harrogate and Scarborough, which were not "parished" and therefore paid no precept. There was still a shortage of care workers. The Government had made available £16.9m across the region for improving communities in the Shared Prosperity Charitable Funds plus an additional £0.5m for rural items. This was to be spent over the next three years. NYCC had invested £0.5m in up-to-date weather forecasting equipment to aid the utilisation of Highways resources. It was the expectation of NYCC that 98% of county would have superfast broadband connectivity available by Spring 2024. A survey by the Police Commissioner had been circulated. A number of meetings of HBC committees had been cancelled.

2223/061 Public Participation

A member of the public bought up the amount of traffic using Foulgate Lane. After discussion it was agreed that the Clerk would bring it up at his meeting with Area 6 Highways on 17th November, with the objective of arranging an

onsite meeting with Cllrs Hodges and Harrison. He was also asked to bring up the subject of “Give Way” markings at the junction with The Hutts and Bramley Grange Road and also by Quarry Field.

Action: The Clerk, Cllrs Hodges, and Harrison

2222/062 To receive a report from the Community Speedwatch Champion

The Community Speedwatch Champion reported that he was having difficulty in contacting anyone at NYCC. He had drawn this to the attention of the local CPSO, who would assist him in this matter. It was agreed to include “20 is plenty” on the agenda for January. County Cllr Atkinson told the meeting that discussions were being held regarding this campaign at NYCC and she would keep the Clerk apprised of developments.

Action: County Cllr Atkinson

2223/063 Financial Matters

a) To approve the bank reconciliation and budget comparison for November 2022.

Resolved: The bank reconciliation and budget comparison was unanimously approved. The bank balance stood at £9,415.95 after approving all cheques on the schedule of payments.

b) To approve the following Schedule of Payments .

27.9.22	HMRC (Sept)	Salary and related costs	£ 40.00
27.9.22	Keith Pettitt (Sept Salary)	Salary and related costs	£ 185.33
6.10.22	Meeting Room Hire	Room Hire	£ 20.35
11.10.22	YLCA (681)	Training	£ 25.00
12.10.22	Defibrillator Pads	Defibrillator	£ 69.84
13.10.22	Fresh Mango Licence	IT	£ 35.94
28.10.22	Keith Pettitt (October Salary)	Salary and related costs	£ 185.53
28.10.22	HMRC (Oct)	Salary and related costs	£ 39.80
25.10.22	YLCA (386)	Training	£ 25.00
20.10.22	Yorkshire Accountants	Payroll Services	£ 36.00
31.10.22	NYCC	Playing Field Rental	£ 130.00
9.11.22	Keith Pettitt (Nov Expenses)	Office expenses	£ 32.50

Resolved: The payments were unanimously approved

c) To approve the draft budget for 2022/2023.

This had been circulated prior to the meeting for consideration.

Resolved: It was unanimously agreed to set the precept for 2022/2023 at £5,828.

d) To review the Commuted Sums Report.

A proposal for expenditure was put forward by a representative of the Village Hall.

Resolved: The proposal was unanimously accepted.

The Clerk would contact Commuted Sums to clarify the process. He would also contact the school to make them aware of the amounts available for the Playing Fields. The Clerk was asked to contact three companies to expedite the removal of the saplings by the pond and to take advice from HBC’s arboriculturist.

Action: The Clerk

2223/064 NYCC Highways

a) To review the minutes from the Clerk's meeting with NYCC Highways on and to decide next actions
The minutes were noted by the meeting. The Clerk would add any further items to the agenda for his next meeting on November 17th.

b) To discuss the extension of yellow lining along Wapping Triangle.
Cllr Hodges would forward a photograph of the area to the Clerk for him to take up with Area 6.

Action: The Clerk

c) To discuss traffic on Foulgate Lane.
This had been covered under 2223/061

2223/065 Planning Matters

a) To discuss the response from Planning Enforcement regarding building works at Askham Barn.

Following the response from Planning Enforcement the Parish Council still had reservations about whether the elevations on the development were in line with the agreed plans. The Clerk was asked to write again to Planning Enforcement asking, for clarification, which plans show these elevations and the windows therein, and resending Cllr Hodges photographs.

Action: The Clerk

2223/066 Correspondence

a) To adopt the Model Councillor-Officer Protocol as circulated from YLCA.

Resolved: It was unanimously agreed to adopt the Model Councillor-Officer Protocol

b) To discuss NYCC consultation events on new unitary authority
Cllr Hodges would attend on behalf of the Parish Council and report back at the next meeting.

Action: Cllr Hodges

c) To discuss representation at the Zoom meeting with Zoe Metcalfe, Crime commissioner 29th November
It was agreed that the following items should be bought up at the meeting: Speeding, Parking on both sides of the road by Hackfall Car Park. In addition, it was agreed that the Clerk should write to the school inviting the Head Teacher to attend the January meeting to discuss parking outside the school at dropping off and collection times.

Action: The Clerk

2223/067 To receive information on the following ongoing issues and decide further action where necessary:

a) To update the meeting on the proposed pond dip at Fountain Pool.

The pond dip had taken place and was deemed successful.

Resolved.

b) To update the meeting on the result of the onsite meeting with HBC regarding the new waste bins.
Cllrs Dawson and Stelling had met with the representative from HBC. After considering a photograph of the bin without casing it was agreed that the current bin would be moved to an area agreed with the HBC representative. The Clerk would inform HBC.

Action: The Clerk

c) To confirm the bi-monthly check on the Children's Play Area had been carried out.
Cllr Laing would check the play area. It was noted that the tarmac/rubber was stained green, but it was agreed to wait until HBC had inspected the whole area before making any repairs.

C/F

d) To update the meeting on replacement duck signs.

Resolved: The duck signs had been replaced.

e) To discuss the renovation of benches in the village.

An offer had been received from the British Legion to repair in situ the benches. This offer was unanimously accepted, and the Clerk was asked to inform the secretary and to also confirm it was the intention to repair the Phyllis Lofthouse bench as it was in some state of disrepair.

Action: The Clerk

f) To update the meeting on signage regarding dog fouling by the playground and the pond.

It was agreed that Cllr Harrison would ask his contact to quote for signs.

Action: Cllr Harrison

g) To update the meeting on The Crown ACV status.

Despite two email requests there had been no response from HBC. The Clerk would continue to chase.

Action: The Clerk

h) To update the meeting on the status of the electronic Community Resilience Plan

Cllr Hodges would look at this for the next meeting.

C/F

i) To discuss the validity for a Neighbourhood Plan.

It was agreed unanimously to await the setting up of the devolved council before deciding whether to investigate further.

C/F

j) To discuss Christmas lights in the village.

A Christmas tree had been sourced and Cllr Harrison would help set it up. Cllr Dawson would assist with the setting up of the Christmas lights by the pond.

Action: Cllrs Harrison and Dawson

k) To determine progress on the setting up of separate email addresses for Councillors.

Resolved: These had been successfully set up.

2223/068 To discuss items raised by Councillors

a) To discuss hedges and playground signs (CS)

Playground Signs had been covered under item 2223/067f. It was agreed that the Clerk would write to a parishioner regarding an overgrown hedge on Masham Road.

Action: The Clerk

b) To discuss next year's village bonfire (CH)

It was agreed to carry this forward to a summer meeting in 2023.

C/F

c) To discuss cutting roadside vegetation (CH / CS)

It was agreed that the Clerk would write to NYCC to clarify their letter and the responsibilities of parishioners regarding the cutting back.

Action: The Clerk

2223/069 To confirm the dates of the next ordinary meetings of the Parish Council.

The following dates were agreed

19:30 Thursday 19th January 2023

19:30 Wednesday 8th February 2023

19:00 Wednesday 29th March to include the Annual Parish Meeting

The Clerk was asked to book dates for 2023 with the Village Hall.

Action: The Clerk

The meeting closed at 22:04.