

Grewelthorpe Parish Council

Chairman: Cllr. Sarah Dawson
Parish Clerk & RFO: Rob Bareham
e-mail: clerk@grewelthorpe-pc.info.uk

The Minutes of an Extraordinary Meeting of the Parish Council Held on Wednesday

20th December 2023 at 19.30hrs

in the café, Grewelthorpe Village Hall.

Attendees: Cllr. S Dawson (SD), Cllr. A Hodges (AH), Cllr. C Stelling (CS), Cllr. E Threapleton (TT)

Members of the Public: 0 Cllr F Cunliffe-Lister sent her apologies.

Abbv: SD = Cllr S Dawson, AD = Cllr A Hodges, CH = Cllr C Harrison, CS = Cllr C Stelling, TT = Cllr E Threapleton, RB = R Bareham (Parish Clerk), FCL = Cllr F Cunliffe-Lister (Local Councillor) Abbreviation List: AMP = Annual Meeting of the Parish, PC = Parish Council, AONB = The National Association for Areas of Outstanding Natural Beauty, BB = Broadband, DoI = Declaration of Interests, ECRP = Electronic Community Resilience Plan, GPC = Grewelthorpe Parish Council, GSSA= Grewelthorpe Sports & Social Association, NYC = North Yorkshire Council, MoP = Member of the Public, RBL = Royal British Legion, VH = Village Hall, VMP = Verge Management Plan, W3W = What 3 WordsDear Councillor,

Minutes

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2324/089	Welcome by the Chairman The Chairman opened the meeting at 7.30pm and welcomed everyone.	
2324/090	a) To Receive Apologies. Cllr Harrison – Work Commitments. b) To approve reasons for absence given by Councillors. The reason was approved. c) It was noted that the Parish Clerk was not in attendance.	
2324/091	Dispensations & Pecuniary Interests. a) To receive, consider and decide upon any applications for dispensations. None received b) To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests. None received	
2324/092	Co-Option Matters a) To note the receipt of the Register of Members Interests from Cllr Threapleton which has been forwarded to NYCC The Parish Council noted the item.	
2324/093	Approval of Minutes: a) To approve the minutes of the Ordinary Parish Council Meeting held on the 8 th of November 2023 The PC approved the minutes. The minutes are to be signed at the PC Meeting scheduled for January 2024.	SD
2324/094	Public participation Session (for the public to talk to councillors about items on the agenda) Not applicable. No MOPs in attendance	
2324/095	To receive the Councillor's report a) To note the councillors' report that has been previously circulated	

Mobile signal reception – FCL asked if the PC were happy for the PC’s details to be shared with other PCs in similar circumstances. The PC approved the request.

2324/096 **To receive the Clerk's report** (Items received after the publication of the agenda or for items needing discussion)

No report was received due to the Clerk not being in attendance.

2324/097 **Policy Matters**

- a) To consider adopting the “HR Data Protection Policy” dated 12th December 2023

The item was approved. RB

- b) To consider adopting the “Biodiversity Policy” dated 12th December 2023
The item was approved. RB

- c) To note the correction to the “Co-Option Policy” adopted 13th September 2023 page 1 line 1 to read “Grewelthorpe Parish Council”.
The PC noted the item.

2324/098 **Matters arising from previous meetings** (Items requested to remain on the agenda or to be resolved)

- a) If possible, an update from FCL on the collapsed drain (W3W provided to FCL by the clerk)

FCL – Still waiting on the report.

- b) If possible, an update from FCL on the blocked drain opposite the duck pond (W3W provided to FCL by the clerk)

No update received. RB

- c) If possible, an update from FCL on the widening of Rural Broadband to include mobile signals and the use of Smart Tech.

No update received. RB

- d) To consider the moving of the bin outside the church

The PC approved the item to be moved close to The Crown and will progress with NYC Highways SD

2324/099 **Items for discussion from Councillors or a member of the public.** (These are new items that have been requested to be included in the agenda)

- a) AH to update on NYCC’s Webinar introducing their new Local Plan for North Yorkshire

NYC wish to establish when and where developments will take place in the county over the next 15-20 years. Once the strategy has been determined, all planning decisions will be taken coherently with that strategy.

NYC wish to ensure that Parish Councils are fully consulted on developments before formal applications are received and the process is laid out in a Draft Statement of Community Involvement.

NYC wish to encourage local councils to produce a Neighbourhood Plan which could set down the type of developments appropriate to the particular locale. This would give PCs more weight in determining planning applications against the background of an established plan.

The NYC Local Plan is in the very early stages of putting together but local councils will be kept fully in the picture as ideas develop and will be able to comment.

2324/100 **Area 6 Highways**

No report was received.

2324/101 **Planning Matters** (Any planning applications received before the meeting date will be discussed at the meeting).

- a) To consider the “Planning Application” for ZC23/04364/FUL

The Grange,
Nutwith Lane,
Grewelthorpe
HG4 3DF

No objections and no comments. Clerk to action. RB

- b) To note “Decision on Planning Application” for ZC23/03811/FUL
Nettlestone House,
Grwelthorpe,

HG4 3BW

The PC noted the decision.

- c) To note "Decision on Planning Application" for ZC23/03910/FUL
Falcon House
Grewelthorpe
HG4 3BW

The PC noted the decision.

- d) To note and consider any further comment on the "Appeal to the Secretary of State" for 23/00086/NREFPP
Oak Stile Farm
Grewelthorpe
HG4 3DP

The PC's comments are as follows:

The PC would like it noted that this planning application was unfairly refused despite the PC having no objections, whilst the Askham Barn property (which sits opposite) has received planning approval despite repeated objections. Furthermore, Askham Barn has been reported to NYC Planning Enforcement due to a potential breach of planning regulations.

RB

2324/102

Financial Matters

- a) To consider GVCC invoice GVHCC0335 £12.00 (See also 2324/103 (d))
The PC approved the item. RB
- b) To consider notice from NYCC for Inv 340008368 for £130.00 (see also 2324/103 (e))
The PC approved the item. RB
- c) To consider IP IT Services Invoice for hosting email addresses & website for £254.20 (see also 2324/103(f))
The PC approved the item. RB
- d) To consider YLCA inv 1166 for £33.40 (Training for Cllr Hodges Data Protection) (See also 2324/103 (g))
The PC approved the item. RB
- e) To consider YLCA inv 1176 for £25.00 (Training for the clerk Finance & Budgeting) (See also 2324/103 (h))
The PC approved the item. RB
- f) To consider approval of new Christmas Lights £44.00 (See also 2324/103(j))
The PC approved the item. RB
- g) To note the bank reconciliation dated 8th November 2023 (previously distributed)
The PC noted the item.
- h) To consider the bank reconciliation dated 30th November 2023 (previously distributed)
The PC approved the item. RB
- i) To note receipt from GVHCC of £10.00 proceeds from mug sales.
The PC noted the item.
- j) To consider Farm & Land Services inv 6564 for £492.00 + 98.40 vat = 590.40 (for Grounds Maintenance 2023) (see also 2324/103 (j))
The PC approved the item. RB
- k) To consider resetting the Budget for 2023 – 2024
The PC approved the item. RB
- l) To consider approving the Draft Budget for 2024 – 2025
Deferred – The item is to be discussed at the January 2024 meeting.
- m) To consider approving the Precept Demand for 2024 – 2025 £6300.00
The item was approved. The Precept Demand is £6300.00 which equates to a 6.97% increase. The Clerk is to action the documents before the 31/12/2023 deadline. RB

2324/103

Payments to Consider:

- | | | |
|---------------------------------------|---------|----|
| a) R Bareham (November Salary) | £263.52 | RB |
| b) R Bareham (December Salary) | £263.52 | RB |
| c) HMRC (PAYE for October – December) | £71.99 | RB |
| d) GVHCC (Inv GVHCC0335) | £12.00 | RB |

e) NYCC (Inv 340008368)	£130.00	RB
f) IP IT Services	£254.20	RB
g) YLCA (Inv 1166)	£33.40	RB
h) YLCA (Inv 1176)	£25.00	RB
i) Farm & Land Services (inv 6564)	£590.40	RB
j) Lights for Fun (Inv UK958855)	£44.00	RB
Total	£1,688.03	

2324/104 To confirm the date(s) of the next Council meetings:

- a) **Ordinary Meeting 17th January 2024 @ 1930hrs**
 (Items for the agenda to the clerk before the 11th January 2024 please)
 The PC confirmed the date
- b) **Provisional Planning Meeting 21st February 2024 @ 1930hrs**
 (Items for the agenda to the clerk before the 15th of February 2024 please)
 The PC confirmed the date

2324/105 Temporary exclusion of press and public: Pursuant to the Public Bodies (Admission at meetings) Act 1960. (The Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed)

- a) To note the “cost of Living” pay increase for 2023/2024 from 1st April 2023
 The PC noted the item. Parish Clerk to inform the Payroll Provider. **RB**
- b) To note the back-dated “cost of living” pay increase from 1st April 2023 and to note the increase will apply to additional hours worked since 1st April 2023 (03/04/23 – 31/9/23 = 52 additional hours)
 To note the back-dated ‘cost of living’ pay increase. Parish Clerk to inform the Payroll Provider. **RB**

With no further business to transact, the Chairman closed the meeting at 8.40pm and thanked everyone for attending.

Signed:.....

Dated:.....